



# Events

## PACKAGE

Effective July 2019

# VENUE INFORMATION

## FUNCTIONS ROOMS WITH A VIEW

The Central Coast Leagues Club offers a premier function room with views over Brisbane Water plus a rooftop terrace that's perfect for photos or even an outdoor ceremony. The Scenic Lounge has ground level waterfront views and a spacious new lounge area designed for pre-function drinks and mingling. The Parkview Room is ideal for large formal events and boasts extensive views from the ceiling to floor windows. Both rooms offer a dance floor and stage.

## INTIMATE CELEBRATIONS

For smaller events, Kendall's, with its candlelit atmosphere and finger food menu, will delight if you're looking for a more intimate or casual event. This room is also popular for engagement parties, birthdays and anniversary events. Please Note: Kendall's has limited availability - contact our Function Sales team.

## ROOM CAPACITY

ROOM	COCKTAIL FUNCTION	THEATRE STYLE	BANQUET DINNER	CLASSROOM STYLE	BOARD ROOM	USHAPE	HALF DAY RATE*	FULL DAY RATE*
PARKVIEW ROOM (FULL ROOM)	350	400	250	215	-	-	\$660	\$990
PARKVIEW ROOM (STAGE END)	200	280	140	120	70	60	\$330	\$495
PARKVIEW ROOM (BAR END)	150	170	80	70	60	50	\$330	\$495
SCENIC LOUNGE	400	200	100	50	50	40	\$330	\$495
THE TERRACE	350	-	-	-	-	-		
KENDALL'S	75	-	-	-	-	-	\$200	\$300

## ROOM INCLUSIONS

Required room set up, microphone & stand, whiteboard, flipchart, iced water and mints are included in the cost of your room hire.

Note paper and pens are available upon request for an additional charge of \$2.00pp

Audio-visual, and/or any special equipment, catering and beverages that may be required are available at an additional fee.

\*Half Day Rate - up to 5 hours

\*Full Day Rate - up to 8 hours

\*Expo Rates on Request - 24 hours



# CELEBRATION 'PARTY' PACKAGE

Suitable for birthdays, engagement parties, anniversaries, reunions, corporate social functions...anything! **\$1,290**

Package suitable for Kendall's Room & Parkview Room (Bar End).

NB: Parkview Room (Stage End) available for an additional fee.

Minimum 50pax - 5 hours' max

## INCLUDES

Room Hire

Snack Platters on arrival for 50pax

Finger Food Platters for 50pax

Tea & Coffee

Facilities to connect your iPod or laptop to house PA

8 x 5 piece balloon bunches with a themed balloon

per bunch & matching serviettes

Barman for 5 hours

Extra guests to a max 75pax  
in Kendall's

**\$15.00pp**

Extra guests to a max 300pax \$15.00pp  
in Parkview

## EXTRA'S AVAILABLE

Portable data projector & screen  
for slide show (client self set up)

**\$100.00**

Juke box/Karaoke Hire

**\$230.00**

DJ for 5 hours

**\$375.00**

### Please Note:

Surcharge applicable on Sundays & Public holidays  
21st birthdays must have security at an additional  
charge - see the function coordinator



# HALF DAY PACKAGE

Minimum of 10 people for tea & coffee. Each platter is recommended for 10 people

<b>Tea &amp; Coffee</b>	<b>\$4.20pp</b>	<b>Sweets Platters</b>	<b>\$50.00</b>
Coffee and tea served on a supperboard		(price per platter) Assorted pastries & cakes	
<b>Tea &amp; Coffee with Biscuits</b>	<b>\$7.95pp</b>	Alternatively, please choose two (2) from the following selections:	
<b>Continuous Tea &amp; Coffee</b>	<b>\$6.20pp</b>	Danish pastries	
<b>Coffee &amp; Tea with Sweets / Pastry Selection</b>	<b>\$10.00pp</b>	Mini muffins	
Please choose two (2) from the following selections:		Mini Croissants	
Assorted Mini Muffins	2 pieces pp	Caramel tarte	
Assorted Cookies	4 pieces pp	Lemon meringue	
Assorted Danish Pastries	2 pieces pp	Fruit tarte	
Mini Croissants	2 pieces pp	Custard tarte	
Scones with whipped cream & jam	1 piece pp	Lamingtons	
<b>Basket of Assorted Biscuits</b>	<b>\$30.00</b>	<b>Fresh Fruit Platter</b>	<b>\$50.00</b>
(price per basket - 50pcs)		(price per platter) A selection of fresh seasonal fruits	
<b>Platter of Slices</b>	<b>\$50.00</b>		
(price per platter)			



# COCKTAIL MENU

## PLATTER MENU

Prices per platter. Each platter is recommended for 10 people.

### Meze Platter

Hommus, Tzatziki, Tabbouleh  
with Pita Bread

**\$42.00**

### Snack Platter

Please choose three (3) from the following  
selections plus two (2) dips:

Corn Chips  
Potato Chips  
Pretzels  
Mixed Nuts  
Crisp Baton Vegetables  
Water Crackers

**\$32.00**

### Dips

Hummus  
Sundried Tomato  
Olive Tapenade  
Guacamole  
Baba Ganoush (eggplant dip)

### Sandwiches Platter

A variety of sandwich fillings  
with white & brown breads/wraps

**\$65.00**

### Gourmet Platter

A delicious gourmet platter with a  
mix of wraps, baguettes and  
gourmet sandwiches

**\$75.00**

### Fresh Fruit Platter

A selection of fresh seasonal fruits

**\$50.00**

### Antipasto Platter

Assorted Char-Grilled Vegetables (GF),  
Marinated Fetta (GF), Stuffed Olives (GF),  
Pickles (GF), Sundried Tomato (GF) and Crackers

**\$52.00**

### Cheese Platter

(250 gm of each cheese)

With nuts, dried fruits & water crackers

Please choose 3 from the following selections:

Edam  
Aged Cheddar  
Camembert  
Double Brie  
Grana Padano  
Havarti  
Blue Vein

**\$62.00**

\*(GF) = Gluten Free



# COCKTAIL MENU CONT.

## SEAFOOD PLATTER

**\$68.00**

Please choose five from the selections below  
(10 pieces of each)

Served with tartare sauce, cocktail sauce, lemon aioli

### Hot Selection

Torpedo Octopus  
Grilled Octopus  
Battered Squid Tentacle

### Cold Selection

Cooked Prawn (GF)  
Mussel (GF)  
Smoked Salmon (GF)  
Calamari Salad

## JAPANESE PLATTER

**\$55.00**

Please choose five from the selections below  
(10 pieces of each)

Served with soy sauce, wasabi & pink ginger

### Tempura Selection

Prawn  
Flathead  
Vegetables  
Chicken

### Sushi Selection

Tuna & Cucumber (GF)  
California Roll  
Ebi Nigiri (GF)  
Seaweed (GF)

## FINGER FOOD PLATTER

**\$55.00**

Please choose five from the selections below  
(10 pieces of each)

Served with tomato sauce, BBQ sauce & sour cream

### Hot Selection

Mini Quiche  
Petite Meat Pie  
Petite Sausage Roll  
Vegetarian Spring Roll (V)  
Honey Soy Chicken Wings  
Fish Cakes  
Chicken Satay  
Curry Puff Parcel  
Spinach & Ricotta Filo (V)  
Crumbed Seafood Claws  
Mini Pizza  
Cocktail Samosas  
Beef Meatballs  
Fish Cocktails  
Crumbed Calamari Rings  
Pork Dim Sim

### Cold Selection

Roasted Capsicum Bruschetta  
Tomato & Bocconcini (GF)  
Cabanossi & Tasty Bite  
Five Spiced Beef Profiterole  
Rice Paper Roll (GF)  
Dolmades (GF)  
Haloumi & Cherry Tomato Skewer (GF)



# COCKTAIL MENU CONT.

## VEGETARIAN PLATTER

**\$68.00**

Please choose five from the selections below  
(10 pieces of each)

Served with rice crackers, raita & fruit chutney

### Hot Selection

Vegetarian Lasagne

Grilled Vegetable Kebab (GF, Vegan)

Sundried Tomato Polenta (GF, Vegan)

Falafel

### Cold Selection

Pan Fried Haloumi (GF)

Zucchini & Ricotta Roll (GF)

Sesame Tofu & Seaweed (GF)

Pickled Mushroom (GF)

## NOODLE BOX/EXTRAS

**\$8.50**

Price per person - minimum of 10

A tasty and easy to eat treat that your guests can  
enjoy either sitting or standing

Hokkien Noodle Box

Fish & Chips Box

Mini Beef Burger (served on a platter)

Egg & Vegetable Fried Rice Box

## GLUTEN FREE APPETISERS

**\$8.50**

Price per person - no minimum order

For those guests with special dietary requirements

Pan Fried Haloumi Chees Salad with Orange

Dressing (GF)

Antipasto Platter (GF)

Grilled Zucchini Roll with Pine Nuts & Hummus (GF)

## 12" PIZZA IN BOX

**\$16.00**

Price per pizza cut into 8 pieces

Meat Lovers

Ham & Pineapple

Satay Chicken

Prawn & Roasted Capsicum

Pulled Pork



# BANQUET MENU

## PREMIUM MENU

All meals are served with ciabatta roll & butter

Two Course Meal - **\$38.00pp** • Three Course Meal - **\$45.00pp**

Minimum of 30 people • Choice of 2 selections from each course • Meals are served alternately

### Entree

#### Garlic Prawn Salad

Cos lettuce, crouton and anchovy dressing

#### Thai Chicken Salad

Picked mint, bean sprout, crushed peanut and ginger lime dressing

#### Roasted Beef Salad

Sundried tomato, potato and rocket

#### Salt & Pepper Squid

Rice noodle, cherry tomato and mint chilli dressing

#### Pumpkin & Spinach Salad

Cranberry and maple glazed

#### Spinach & Ricotta Ravioli

Leek cheese sauce

### Main

#### Salmon Teriyaki

Pickled radish, sweet vinegar rice and black sesame

#### Grilled Scotch Fillet

Broccoli, potato gratin and mushroom sauce

#### Roasted Lamb Leg

Pumpkin, chat potatoes and mint jus

#### Moroccan Chicken Breast

Chickpea, green beans & lemon yogurt

#### Pork Loin Fillet

Zucchini, sweet potato mashed and apricot sauce

#### Potato Gnocchi

Napoletana and shaved parmesan

### Dessert

#### Pavlova

#### Chocolate Hazelnut Cheese Cake

#### Apple Crumble Tart

#### Lemon Meringue

#### Tiramisu

#### Brewed coffee & tea





# BANQUET MENU

## PLATINUM MENU

All meals are served with ciabatta roll & butter

Two Course Meal - **\$45.00pp** • Three Course Meal - **\$52.00pp**

Minimum of 30 people • Choice of 2 selections from each course • Meals are served alternately

### Entree

#### Sealed Sea Scallop

Snow pea leaf, potato rosti and garlic aioli

#### Prawn and Guacamole Tian

Fattoush and lemon

#### Smoked Salmon Salad

Spinach, roasted pepper and dill caper dressing

#### Beef Carpaccio

Rocket, shaved parmesan and horseradish vinaigrette

#### Tandoori Chicken

Tomato, red onion and cucumber yogurt

#### Goat Cheese & Beet Tart

Balsamic glazed

### Main

#### Grilled King Fish Fillet

Asparagus, couscous and salsa verde

#### Roasted Beef Tenderloin

Broccolini, kipfler potato and hollandaise

#### Slow Cooked Lamb Shank

Garlic mashed, roasted tomato and red wine jus

#### Stuffed Chicken Supreme

Herbed polenta cake and capsicum coulis

#### Fire Roasted Pork Belly

Cauliflower puree, red cabbage slaw and hoi sin jus

#### Spinach & Pumpkin Risotto

Pinenut and shaved parmesan

### Dessert

#### Apple Tatin Dome

#### Black Forest

#### Bailey's Orange & Praline Tart

#### Passionfruit Sable Disc

#### Caramel & Popcorn Log

#### Brewed coffee & tea

## CHILDREN'S BANQUET MENU

Price per child (4 to 12 years old). Available only with banquet packages.

Please choose one main and one dessert option from the following list

Two Course Meal - **\$22.50pp**

### Main

#### Chicken Breast Schnitzel with Salad & Chips

#### Battered Fish Fillet with Chips & Tartare sauce

#### Spaghetti Bolognese

#### Chicken Nuggets with chips

#### Calamari Rings with chips

### Dessert

#### Fresh fruit salad

#### Chocolate mousse

#### Ice cream with topping

#### Jelly and ice cream

# BUFFET MENU

## BASIC BUFFET

Price per person, minimum of 40 people

Standing function only - **\$28.00pp**

### **Please choose two of the following dishes:**

Beef Stroganoff  
Beef & Vegetable Casserole  
Mongolian Beef  
Beef in Oyster Sauce  
Chicken Enchilada  
Butter Chicken  
Chicken & Vegetable Stir Fry  
Chicken with Black Bean Sauce  
Yellow Vegetable Curry  
Pumpkin Tortellini with Basil Tomato  
Penne Carbonara

### **Plus the following accompaniments:**

Fresh Baked Bread Rolls & Butter  
Steamed Jasmine Rice  
Seasonal Vegetables

## CARVERY BUFFET

Price per person, minimum of 40 people - **\$38.00pp**

Garden Salad  
plus a selection of 4 gourmet salads

### **Please choose two (2) from the following dishes:**

Beef Striploin  
Leg of Pork  
Leg of Lamb  
Leg of Ham

### **Please choose two (2) from the following dishes:**

Beef Stroganoff  
Beef & Vegetable Casserole  
Mongolian Beef  
Beef in Oyster Sauce  
Chicken Enchilada  
Butter Chicken  
Chicken & Vegetable Stir Fry  
Chicken with Black Bean Sauce  
Yellow Vegetable Curry  
Pumpkin Tortellini with Basil Tomato  
Penne Carbonara

### **Plus the following accompaniments:**

Fresh Baked Bread Rolls & Butter  
Steamed Jasmine Rice  
Seasonal Vegetables

# BUFFET MENU CONT.

## FULL BUFFET

Price per person, minimum of 40 people - **\$52.00pp**

Garden Salad  
Caesar Salad  
Continental Meats Platter  
Smoked Salmon with Orange Dill Dressing  
plus a selection of 4 gourmet salads

**Please choose two (2) from the following for carvery:**

Beef Striploin  
Leg of Pork  
Leg of Lamb  
Leg of Ham

**Please choose four (4) from the following dishes:**

Grilled Salmon, salsa verde  
John Dory, fattoush  
Beef Stroganoff  
Beef & Vegetable Casserole  
Mongolian Beef  
Beef in Oyster Sauce  
Chicken Enchilada  
Butter Chicken  
Chicken & Vegetable Stir Fry  
Chicken with Black Bean Sauce  
Yellow Vegetable Curry  
Pumpkin Tortellini with Basil Tomato  
Penne Carbonara

**Plus the following accompaniments:**

Fresh Baked Bread Rolls & Butter  
Steamed Jasmine Rice  
Seasonal Vegetables  
Seasonal Fresh Fruit Platter  
Selection of 4 Desserts

**Brewed coffee & tea**



# BEVERAGE PACKAGES

Maximum service period applies

Minimum 60 people available with banquets or buffets

## **STANDARD BEVERAGE PACKAGE**      **\$45.00**

4 1/2 hours

Standard tap beers\*

House selection of red, white & sparkling wine

Assorted soft drinks & juices (post mix)

## **PREMIUM BEVERAGE PACKAGE**      **\$55.00**

4 1/2 hours

Premium tap beers

Choice of three bottled beers

Cider

Choice of two premium selection of red, white & sparkling wines

Post mix soft drinks and East Coast juices

## **PLATINUM BEVERAGE PACKAGE**      **\$62.00**

4 1/2 hours

Premium tap beers

Choice of three bottled beers

Cider

Choice of two premium selection of red, white & sparkling wines

House spirits

Post mix soft drinks and East Coast juices

### **Please Note**

If the bar is required to be open for your event there are costs incurred by the client for the provision of this service. Please discuss your requirements and the relevant charges with our Functions Sales team.

\*Limited beers available on tap in Parkview Room. If tap beer is not available, this will be substituted for bottled beer.

Dry till option available

Our sales team would be happy to discuss options and budgets with you.



# THEMING & DECORATIONS

## DECORATIONS

We can outsource a range of optional extras to enhance your event.

Please note - installation charges may be incurred

Backdrops

Starlight backdrop

White Chiffon Back Drop with swag & curtain lights installed & packed down

Stage draping

Chair Covers

White Damask/Embossed with coordinating sash

White or black stretch lycra with coordinating sash/stretch band

Bar High Top Table Covers

Light Boxes

Up Lights

Able to change colours to style with wedding/event

**POA**

**\$400.00**

**\$150.00**

**\$7.00**

**\$7.00**

**\$20 each**

**\$40 each**

**\$40 each**

Glass Table Centres

Ficus topiary tree (includes fairy lights)

Red carpet

## BALLOONS

Archway

Tower

Helium with Ribbon

3 balloon centre piece

5 balloon centre piece

This is just a small sample of decorations that we can organise for your event.

If you have any special requests the Functions Sales Team are more than happy to help.

**from \$30.00 each**

**\$33.00 each**

**\$66.00**

**\$250.00**

**\$88.00**

**\$250.00 each**

**\$10.00 each**

**\$14.00 each**



# EQUIPMENT & ENTERTAINMENT

## EQUIPMENT

The Club have appointed Bax Audio Visual as our preferred supplier for all things AV. Their skilled team of production and event staff has a broad range of creative solutions and ideas to make your event run smoothly, with maximum impact and value for money.

Screen **\$22.00**

Mobile TV **\$75.00**

Laptop Computer **from \$190.00**  
(from Bax AV)

Full HD Portable Data Projector **\$275.00**

Includes: 8ft. Screen with a Bax AV technician to set up equipment and kick-start your event

Sound and Light **POA**

Operator per hour  
(min. 3 hours)

Wi-Fi **Complimentary**

Portable staging sections **\$27.50 per sect**  
(6ft x 8ft per section)

Contact Bax AV for a detailed quote.

02 4322 1455

info@baxav.com.au

## ENTERTAINMENT

Sound connections for clients  
laptop/iPod/MP3 **\$50.00**

Digital video juke box  
(includes Karaoke) **\$230.00**

Duos and Bands **POA**

DJ **\$375.00**

Highly trained, well presented  
professional DJ



# CCLC EVENTS PACKAGE

## TERMS AND CONDITIONS

### Confirmation

All bookings must be confirmed in writing together with requested security deposit within 14 days of making the reservation; otherwise the booking will automatically be cancelled and made available for rehire. If contact cannot be made with the party, Central Coast Leagues Club Management has the right to terminate the tentative booking. An estimated number of attendees is to be given at the time of making the reservation. The person(s) signing the Confirmation Letter confirm their full capacity and authority to settle all accounts.

### Security Deposit

A deposit of the room hire amount is required in order to secure your booking. This payment can be made by Cash, Cheque, Credit Card or Internet Banking. Cheques should be made payable to: Central Coast Leagues Club, Locked Bag 10 Gosford NSW 2250. A bond of up to \$300.00 may apply to certain functions. This is refundable after the event at the discretion of management.

### Guaranteed Numbers

A guaranteed minimum number of guests attending a function is required 7 days prior to your event. The Centre will charge for meals prepared in accordance to this number. Meals that are served above this number will also be charged for. Should the final number be less than the guaranteed minimum you will still be charged for guaranteed minimum numbers.

A minimum of 10 adult guests is required to book a private catered function.

### Final Payment

Estimated charges are due and payable 7 days prior to your function. Final charges are to be settled at the conclusion of your event.

Credit will only be extended to corporate clients. A credit application must be submitted at the time of the booking. Should credit be granted the terms are payment within 7 days.

### Details of Function

To ensure that your function is a success, we request that all details and menus are confirmed 14 days prior to your function date. Floor plans must be provided 72 hours prior to the commencement of your function. Functions Sales staff can advise of limitations for each function room.

If the person booking the function is not the person who will be facilitating the function, you must forward a floor plan to them for their information, as the floor plan cannot be changed on the day. Central Coast Leagues Club reserves the right to rearrange or adjust specified room setups to ensure Occupational Health and Safety regulations are adhered to.

### Liability

The person(s) and/or organisation(s) listed as the Debtor shall be liable in full for all costs and charges arising from the agreed booking.

#### Room Hire Charges

Room hire is subject to length of time required, number of guests in attendance and overall catering requirements. Our Function Sales Department will discuss room hire along with your specific requirements. Clients must vacate the venue within 15 minutes of the allocated finish time. A surcharge of \$100.00 per hour or part thereof, will apply if the event continues after the designated finish time.

### Equipment

Whiteboard, flipcharts & basic microphones (all on request) are included in your room hire. Any audio visual equipment will be charged as per current price list. All charges are the responsibility of the organiser.

### Food and Beverage

Club policy does not allow for food and beverage to be brought onto the premises for consumption. Purchase of food and beverages from within the Club and taken to conference rooms for consumption is acceptable. Wedding, Anniversary and Birthday cakes are exempted from this policy. A cake charge of \$1.50 per person applies should you require staff to cut and serve your own cake on individual plates.

### Surcharge

All Functions held on a Sunday or Public Holiday will incur a 10% surcharge on catering costs and a wage cost starting from \$40.00 per hour (min 3hours) for beverage service, dependant on confirmed numbers.

### Menus

Should you require special meals, please notify the Functions Sales staff at least 72 hours prior to your function. Meal requirements of this nature cannot be produced on demand unless specifically ordered prior to your event.

Member's discount does not apply for functions on food, bar or room hire.

Costs of meals for DJ's, bands, entertainers etc. will be added to your account as these are not included in your function. Should you require meals for such, the club requires 72 hours notice. These meals will not be produced on demand.

Menus are subject to change according to seasonal product availability. All menu prices are current at the time of issue but are subject to increase without notice. When a buffet package is chosen, the food is for consumption on the premises and is not to be removed.

### Prices

Every Endeavour is made to maintain prices as quoted. These are subject to alteration without notice. All Prices are inclusive of GST.

#### Responsible Service of Alcohol

If at any time your function involves the service of alcohol to your guests, it is our responsibility to advise you of our policy in regard to the responsible service of alcohol.

Legal requirements prevent our staff from serving alcohol to:

Any person who is intoxicated

Any person who is behaving in a disorderly manner

Any person who is under 18 years of age (photo ID may be requested)

Any person buying alcohol for under 18's

We expect that all persons patronising our venue to act in a responsible manner. Persons who exhibit any anti-social behaviour may be removed from our premises. We request that your guests are advised of these requirements.

Serious fines are in place for minors who obtain alcohol on licensed premises to both the venue and individual. Sufficient photo identification must be produced to provide evidence of age. Fines are also in place for people who purchase or supply minors with alcohol.

For further information, please visit [www.olgr.nsw.gov.au](http://www.olgr.nsw.gov.au)

### **Indemnity**

Whilst the Central Coast Leagues Club will do its utmost to ensure the safety and security of the clients, guests and property, the Club accepts no responsibility for loss, damage or injury to guest's equipment or personal belongings prior, during or after the event or left in the club. It is recommended that organisers arrange for their own insurance.

### **Third Party Providers**

Clients will be asked to provide certificates of currency for public liability insurance for any third-party provider attending the event on the client's behalf. A third-party provider is considered to be any other business entity contracted directly by the client, to provide goods and services at the event. This includes, but is not limited to, entertainment providers such as soloists, duos, trio's, bands or any other live entertainment.

### **Damage to Club Property**

Organisers are financially responsible for any damage sustained to Club property during functions and exhibitions.

### **Cancellation by Club**

If the Club has reason to believe that a banquet, function, or convention will affect the security, reputation, or running of the Club it reserves the right to cancel the banquet, function, or convention.

### **Cancellation by Client – Private Booking**

All cancellations must be in writing.

The following fees apply:

Notice of 30 days or more:	100% of the deposit will be refunded.
Notice of 14 – 30 days:	50% of the deposit will be refunded
Notice of 14 days or less:	NONE of the deposit will be refunded.

### **Cancellation by Client – Corporate Booking**

All cancellations must be in writing.

The cost of the room hire will be forfeited if the room is cancelled less than 7 days prior to your function.

### **Venue**

The Central Coast Leagues Club reserves the right to change the room in which your function is to be held should reasonable circumstances arise.

### **Merchandising**

No merchandising is permitted on the premises without prior written approval. Prior permission by Club Management is required to use the Clubs name or logo in any form of advertising.

### **Room Decoration**

Any person(s) wishing to place banners, posters, memorabilia, electronic equipment, lighting, or decorations in any of our function rooms must obtain approval from the club and must comply with Club policy and safety regulations.

### **Cleaning**

General and normal cleaning is included in the cost of the room hire charge, however additional charges may be payable if the function has created cleaning needs above and beyond normal cleaning. You are responsible to conduct the function in an orderly manner. Central Coast Leagues Club reserves the right to intervene if a function's activities are considered illegal, noisy or offensive.

### **Under Age**

As our function rooms are contained within the premises of the Central Coast Leagues Club, special arrangement for the use of facilities by underage persons must be made at time of booking. All guests under the age of 18 years must have their legal guardian remain on the premises at all times during their visit to Central Coast Leagues Club.

### **Central Coast Leagues Club membership and access to the club.**

Under the Registered Clubs Act is required that our facilities are booked by a member of Central Coast Leagues Club or on behalf of a member attending the function. If there is not a member of the club in your organisation, please speak to the Functions Sales staff.

Additionally, entry to the club is to be in accordance with the Registered Clubs Act. If your attendees or guests live within a 5km radius of the club, they will need to be a member of Central Coast Leagues Club or an affiliate club or be signed into the Club by a current financial member. If you have any queries regarding these issues, please contact the Functions Sales staff.

### **Security Provisions**

Club policy states that all 21st Birthday Parties require Security Guards for the duration of the event (Min x 3hrs). Security will also be required at functions deemed appropriate by the Club. The number of security personnel required is subject to the venue in which your event is to be held and the number of guests in attendance. You the client are responsible for the cost of security for your event. Security personnel are employees of the Club and will report to and are to be directed by club staff only.

### **Feedback**

In the case of any problems that may arise, it is imperative that the client informs Central Coast Leagues Club at the earliest opportunity in order to have the situation rectified as quickly as possible.

All guests must conform to the club dress code. Neat clean and tidy presentation is required at all times.



# CCLC EVENT BOOKING SHEET

Event Name

---

Date

---

Time

---

No. of People

---

Organisation

---

Contact Name

Member Number

---

Position

---

Address

---

Phone or Mobile

---

Contact Email

---

Billing Address

---

Billing Email

---

I understand and agree to the terms and conditions on booking a function.

Clients Name

Signature

---

Date of Function

---

## Functions Department

02 4325 9888 • [functions@cclc.com.au](mailto:functions@cclc.com.au) • [www.cclc.com.au](http://www.cclc.com.au)



Book your next function today!  
Give us a call or send an email to  
[functions@cclc.com.au](mailto:functions@cclc.com.au)



Dane Drive (Locked Bag 10)  
Gosford NSW 2250  
Phone: 02 4325 9888  
Fax: 02 4325 9810  
[www.cclc.com.au](http://www.cclc.com.au)