

Central Coast Leagues Club Limited APPLICATION FOR EMPLOYMENT

All questions must be completed

Position applied for: _____

PERSONAL AND CONTACT DETAILS:

Family Name:	Given Names:
Address:	
Telephone (H):	(M):
Email (optional):	

EMPLOYMENT HISTORY: Please provide details of your current and previous employment, commence with the most current position.

Name of Employer	Position held	Dates to/from	Reason for leaving
1.			
2.			
3.			

EMPLOYMENT REFEREE CONTACT DETAILS: Please provide details of work referees from current and/or previous employers.

Name	Position	Company	Contact details

EDUCATION AND TRAINING:

Do you hold current and approved RSA and RCG qualifications: Yes No

If Yes, please provide a copy of qualifications.

Type of Education	Qualification	Date Completed	Institution/Provider

AVAILABILITY:

All applicants are advised that the Central Coast Leagues Club trades from 9am until 4am 7 days a week and as part of the conditions of employment staff may be expected to work nights, weekends and public holidays. Employees are expected to be available on our peak trading times of Saturday nights and long weekends.

Please state any limitations on your availability _____

GENERAL:

Are you legally entitled to work in Australia? Yes No

What proof of entitlement to work in Australia can you produce?

Passport Birth Certificate

Are you over 18? Yes No

What proof of age can you provide? Passport Birth Certificate

Other _____

Employees are rostered to work in the designated outdoor entertainment area where smoking by the public is allowed. CCLC complies with all applicable conditions to eliminate and minimise the risks of second-hand tobacco smoke exposure. Are you aware of any health problems that would prevent you from working in this area? Yes No

If yes, please provide additional information;

Please note:

- a) A six month probationary period is applicable to all new employees and during this probationary period the employee's performance will be reviewed to determine suitability for the position.
- b) We reserve the right to install and operate overt surveillance equipment in the interests of safety, security and protection of employees and assets.

DECLARATION:

I understand that this form is only an application for employment. I authorise the Club to obtain information from any person concerning my suitability for employment with the Club and I hereby release any such person from all liability for any damage, claims, costs, expenses which may arise from the provision of such information. I further declare that the statements made by me in this application are true, complete and correct. I understand that a false or misleading answer to any question in this application will be regarded as misconduct, as detailed in the Central Coast Leagues Club Employee Handbook, and will be grounds for termination of my employment. I understand that application forms are held for 3 months. I understand after this time I will have to re-apply.

DATE: _____ SIGNATURE: _____