

## APPLICATION FOR EMPLOYMENT

ABN 83 001 036 068

**All questions must be completed**

*Central Coast Leagues Club is an Equal Employment Opportunity Employer*

Position applied for: \_\_\_\_\_

Full-time  Part-time  Casual

### PERSONAL DETAILS:

Surname:	First Names:
Address:	
Postcode:	Date of Birth:
Tel No. (home)	Mobile No.

### EMPLOYMENT HISTORY: (List last three (3) employers - 'present employer first')

Business Name and location	Position held	Dates (to/from)	Reason for leaving
1.			
2.			
3.			

### REFEREES NAMES AND CONTACT DETAILS:

Referee Name	Relationship to you (work/personal)	Contact details

### EDUCATION AND TRAINING:

Type of Education	Qualification	Date Completed	Name of Institution
Secondary			
Tertiary			
Other courses completed			

### HOSPITALITY SKILLS:

(Please tick if experienced in any of the following skills in the hospitality industry)

Supervisor  Gaming Attendant  Change Desk  Bar   
 Functions  TAB  Cellar  Cleaner

**AVAILABILITY:**

Are you available to work nights, weekends and public holidays? Yes  No

Are you available to work rotating rosters and call-ins to work? Yes  No

Please state any limitations on your availability \_\_\_\_\_

**GENERAL:**

Do you have a close personal relationship with any person at the Club? Yes  No

If yes, name of person: \_\_\_\_\_

Are you legally entitled to work in Australia? Yes  No

What identification can you produce? Passport  Birth Certificate

Are you aware of any health problems likely to affect the full performance of your duties in employment? Yes  No

If yes, please provide additional information;

Are you agreeable to undertaking a health assessment? Yes  No

Please note:

- a) A six month probationary period is applicable to all new employees and during this probationary period the employee's performance will be reviewed to determine suitability for the position.
- b) We reserve the right to install and operate overt surveillance equipment in the interests of safety, security and protection of employees and assets.

**DECLARATION:**

I understand that this form is only an application for employment. I authorise the Club to obtain information from any person concerning my suitability for employment with the Club and I hereby release any such person from all liability for any damage, claims, costs, expenses which may arise from the provision of such information. I further declare that the statements made by me in this application are true, complete and correct. I understand that a false or misleading answer to any question in this application will be regarded as misconduct, as detailed in the Central Coast Leagues Club Staff Handbook, and will be grounds for termination of my employment. I understand that application forms are held for 3 months. I understand after this time I will have to re-apply.

DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_